|  |  |  |
| --- | --- | --- |
| Verify all paperwork is provided and double checked by both Product Line and Order Management representatives. Verification initials are required in all boxes that apply. If not applicable, please mark "N/A". | | |
| **Customer Order #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Shipment ID #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Product Line** | **Order Management** |
| **Two copies of the AAR material certification are provided.** |  |  |
| **Two copies of the OEM certification are provided.** |  |  |
| **Envelopes marked "inside" and "outside" are present.** | **N/A** |  |
| **One set of paperwork, inclusive of AAR material certification and OEM certification, is placed in each envelope.** | **N/A** |  |
| **Paperwork is attached to shipping documents and given to the Warehouse for processing.** | **N/A** |  |
| **Printed Name of Verifier** |  |  |